

THE TEXAS ROOM DISPATCH

A Publication of the Friends of the Texas Room
(incorporated November 27, 2002)
Volume 10, Number 4, October 2012

ANNUAL MEETING

Monday, October 29th, 2012 Meeting

The Julia Ideson Building, first floor

500 McKinney Avenue

Free parking is available in the garage under the Jones Building accessed from Lamar Avenue
or on the street.

Arrive early to view the current exhibit on the second floor of the Ideson building:
“Rice Institute: Planning, Construction, Opening, and the First Ten years”

6:30 Reception

7:00 Program

ANNUAL MEETING AGENDA

A. Voting Items

1. **Bylaws Revision** (See the clean copy of new revised bylaws at the end of this edition of the *Dispatch*. The redlined PDF copy of the bylaws showing the changes that were made was sent along with this edition of the *Dispatch* as a separate attachment.) The new bylaws allow for four additional directors, clarify previous language, provide for greater flexibility in operations, and allow staggered terms for directors.

2. Election of Officers and Directors for 2013 / 2014

President, Dorothy Knox Houghton (2 years)
Vice President, Nancy Burch (1 year)
Secretary, Kathy Dissen (2 years)
Treasurer, Frank Jones (2 years)
Director, Tina Alcorn (2 years)
Director, Cheri Fossler (2 years)
Director, Charles Maynard (1 year)
Director Susan Teich (1 year)
Director, Jeff Lindemann (2 years)
Director, Dr. Michael Botson (2 years)

B. 2012 Julia Ideson Award presented to:

Michael Vance
Houston Arts and Media

for

Ham Slices Two

C. Program: Michael Vance

VISIT THE FRIENDS OF THE TEXAS ROOM WEBSITE!
www.friendsofthetexasroom.org

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THE PRESIDENT'S COLUMN

Dear Friends,

On November 27, 2012, the Friends of the Texas Room will celebrate our tenth anniversary. Now that the HMRC has moved into its magnificent new archival wing, and the restored Ideson Building is open for business, the staff is able to provide some exciting new benefits to our members. Beginning in January 2013, the following membership opportunities will be available:

Preservation Consultation Days twice a year on a Friday when the Texas Room is normally closed. HMRC staff persons will consult with FTxR members on the preservation of family documents and memorabilia.

Research Lock-Ins twice a year on a Friday. HMRC staff members will provide one-on-one research consultation to FTxR members.

Discounts on some digital scans from the photograph collection. Details to be announced.

The Preservation Consultation Days and the Lock-Ins will require signing up in advance.

Also, for those who have PayPal accounts, effective November 1, you'll be able to pay your membership dues through PayPal on the www.friendsofthetexasroom.org website by clicking on the button at the top of the home page.

We need your help in identifying potential new members for our membership drive this fall. Our membership dues remain nominal (\$10 for seniors), but they are the primary source of funds we have to support the needs of the HMRC. Please send your suggestions (complete with home addresses and email addresses) to me at: dorothy_houghton@sbcglobal.net.

I look forward to seeing you at the annual meeting on Monday, October 29, when we will present the 2012 Julia Ideson Award to Michael Vance.

Sincerely, Dorothy Knox Houghton

MINUTES OF THE AUGUST 6TH GENERAL MEETING

The Friends of the Texas Room met at the Julia Ideson Building on August 6, 2012. After a brief reception and refreshments, President Dorothy Knox Houghton called the meeting to order at 7:00 p.m. Dorothy Knox thanked Mary Jo Coselli and JoLee Haddock for providing the refreshments.

A motion was made, seconded, and passed to approve the minutes of the April 30, 2012, General Meeting.

Treasurer Cathy Fitch reported that the funds on hand, including the checking account, the savings account, and the 14 month CD total \$39,598.13.

Dorothy Knox outlined a plan to attract new members for the FTxR. Current members are urged to submit names of prospective members in advance of the dues renewal period beginning in December. Members were encouraged to give FTxR memberships as gifts for special occasions such as birthdays, anniversaries, or Christmas.

Dorothy Knox introduced Rice Professor Dr. John Boles who gave a presentation on William Marsh Rice, the founding benefactor of Rice University and the first president of Rice Institute, Edgar Odell Lovett.

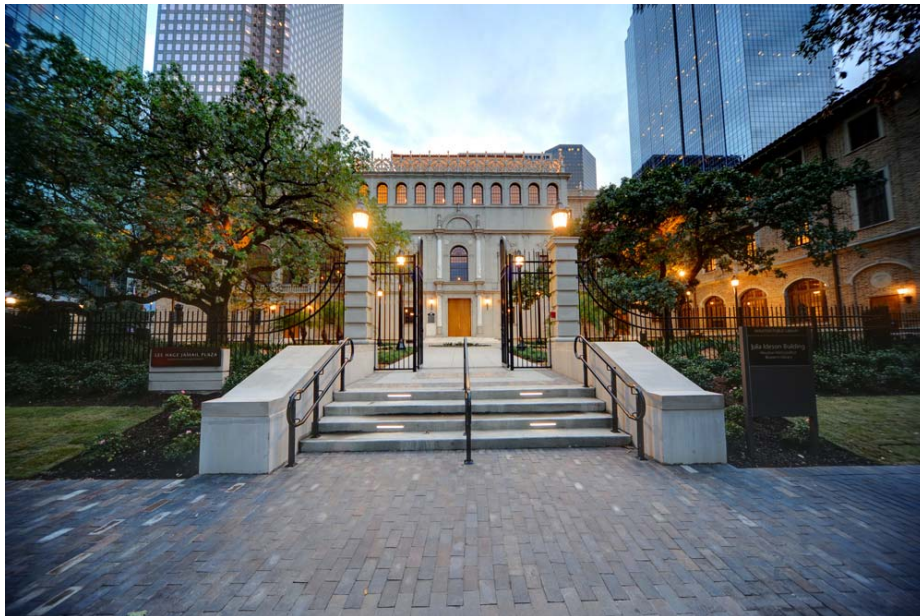
Following Dr. Boles remarks, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Georganna A. Barnes

NEWS FROM THE TEXAS ROOM

By Liz Sargent, Manager, HMRC



McKinney Entrance to the Julia Ideson Building, Photo by Joel Draut

The HMRC staff is currently working on various projects to improve our services and outreach efforts to our customers and the general community.

- We have started a collection-by-collection analysis of our archival collections. This will assist us with determining which collections still need to be processed and will assist in determining preservation priorities. The lead on this project is new HMRC Archivist Emily Scott and she is supported by three volunteers.
- We are also developing lesson plans for K-12 teachers incorporating HMRC primary sources. The lessons will vary in length and will cover various subject areas. The leads on this project are new HMRC Archivist Caroline Castillo and Cataloging and Metadata Department Librarian Jeanette Sewell. I am assisting Caroline and Jeanette with the creation of the lesson plans and we currently have two volunteers assisting with this project too.
- Aaron Winslow, Electronic Services Librarian, is currently working on combining all of our many photo databases. Many of these photo databases were developed by Friends of the Texas Room Volunteers. The end result will be a web-based site that will include records for almost 150,000 photographs.
- Laney Dwyer, Architectural Archivist, is working through a complete inventory of our entire architectural drawing collection. She is going job by job to ensure accuracy in our online database. The end result will be an online database with several hundred more records that accurately describes all of our architectural drawings.

Digital Film Collection (KHOU-TV and Orris Brown)

Be sure to check out the Digital Film Collection found here

<http://digital.houstonlibrary.org/cdm/search/collection/film>. There are currently 177 films online. Most of these films are from HMRC's KHOU-TV Collection and the others are from the Orris Brown Film Collection. The digital preservation of these films was made possible by a grant to the Texas Archive of the Moving Image and the Houston Public Library from the Texas State Library and Archives Commission and the U.S. Institute of Museum and Library Services.

New Exhibit

Rice Institute: Planning, Constructing, Opening, and the First Ten Years

September 29, 2012 - November 17, 2012

Julia Ideson Building | 500 McKinney St., 77002

"Houston now boasts one of the greatest foundations ever established in the history of the world, one that is to endure for all time and expand with the ages. It is to the welfare of this generation and all others to follow to which the Rice Institute and all its works are forever dedicated. It will give to the Houston of the future thousands of men and women of greater culture, broader vision, steadier ideals, swifter and keener judgments, greater efficiency and truer conceptions of duty and life than this generation can boast."

This statement, from an October issue of the *Houston Post* in 1912, rings the bell for the newly opened Rice Institute.

Rice Institute, later renamed Rice University, has maintained its reputation as one of the most highly accredited institutions in the country since its opening one hundred years ago. This exhibition will reflect on the processes put into its being founded and the first ten years of educating. The exhibition is in collaboration with Rice University and the celebration of its centennial.

The exhibition is generously supported by: Rice University, City of Houston, and Houston Public Library.

Volunteers

HMRC can use volunteers who want to help going through archival collections box by box to determine what is in them. HMRC can also use volunteers who want to help create lesson plans incorporating primary sources from HMRC's collections.

HMRC is also still seeking talented individuals to serve as tour guides and volunteer educators to ensure that all visitors to the HMRC and Julia Ideson Building have an enriched experience. We are looking for docents who are:

- *Passionate and Curious* about Texas and Houston history.
- *Committed* to engaging the visitors to the Houston Metropolitan Research Center and the Julia Ideson Building in a rewarding and educational experience.
- *Well-prepared* for diverse questions and expressions of interest regarding the history of the Julia Ideson Building and HMRC's various collections.

Duties will include but are not limited to:

- Walking tours of the Julia Ideson Building and grounds
- Orientations to the Texas Room, Reading Room, and/or Exhibit Hall
- Instruction on history topics
- Guided informational visits to exhibits and installations

If any of these opportunities interest you, please contact Liz Sargent at elizabeth.sargent@houstontx.gov to discuss further.

Texas Room Hours

The Texas Room hours are:

Monday: 10-6

Tuesday: 10-6

Wednesday: 10-8

Thursday: 10-6

Saturday: 10-5

Friday and Sunday: Closed

WHAT OUR FRIENDS ARE DOING

Thomas H. Kreneck, former Latin American Archivist at the HMRC, has revised and updated his book *Del Pueblo: A History of Houston's Hispanic Community* (College Station: Texas A&M University Press, 2012). It was released officially on March 5, 2012. It is the revised second edition of the book published in 1989. It has an expanded text with new material in various chapters and an additional chapter which brings the survey to the year 2000.

Please contact Jeff Lindemann, editor of *The Texas Room Dispatch* (lindemann@SBCglobal.net), with information about your volunteer service at the HMRC and about projects you are working on that utilize HMRC resources.

POLICIES

Policies of the Friends of the Texas Room

Relating to The Houston Metropolitan Research Center which includes the Collections of the Archives and Manuscripts Department, the Texas and Local History Department, and the Special Collections Department of the Houston Public Library

A. Contributions

From time to time, the Friends of the Texas Room will purchase and contribute to the Houston Metropolitan Research Center of the Houston Public Library items that will enrich and enhance the above-named collections and ensure their preservation.

All such contributions will be purchased by the Friends directly and then given to the Library with specific stipulations as to how such contributions are to be used by the Library to enhance and ensure the preservation of the HMRC collections.

The Friends will give no money directly to the Library.

The Friends will not buy expendable supplies for the Library.

The Friends will not fund Library personnel.

B. Relationship to Administration and Staff

The Friends of the Texas Room is not to be involved in the administrative or employee actions of the Center, except that the Friends can question policies which, in its opinion, negatively impact the ability of the Center to provide service to the public.

CULTURAL MATCHING GIFTS

Are you or your spouse working for or retired from a corporation which makes cultural matching grants or volunteer involvement awards if you give to or do volunteer work for a cultural institution?

Will your employer match your gifts to cultural institutions that qualify under Section 501(c)(3) of the Internal Revenue Service Code?

The Friends of the Texas Room has such a qualification. Send your corporation's cultural matching funds form with your check for membership in FTR. If you volunteer your time as an officer of FTR or in the Texas Room or HMRC, keep track of your hours and turn them in to your corporation so that the FTR may obtain a grant from your corporation's program. This is "found money" for FTR and can be used towards making a difference to the Texas Room and HMRC.

FRIENDS OF THE TEXAS ROOM: WHO WE ARE

Mission: The Friends of the Texas Room seeks to support the collections of the Texas and Local History Department, the Archives and Manuscripts Department, and the Special Collections Department of the Houston Metropolitan Research Center of the Houston Public Library.

Board of Directors:

President: Dorothy Knox Houghton

Vice-President: Nancy Burch

Secretary: Georganna Barnes

Treasurer: Cathy Fitch

Directors: Mary Jo Coselli, Frances Heyne, Charles Maynard, and Susan Teich

HOW TO CONTACT THE FRIENDS OF THE TEXAS ROOM

Membership applications, dues, donations, and mail for Board Members should be sent to the following address:

Friends of the Texas Room
P. O. Box 27827
Houston, Texas 77227-7827

HOW TO CONTACT THE TEXAS ROOM DISPATCH

Submissions and comments for *The Texas Room Dispatch* should be emailed to the editor Jeff Lindemann at jeff.lindemann@hccs.edu or sent to his home address:

Jeff Lindemann
The Texas Room Dispatch Editor
3405 Roseland, Houston, Texas 77006

FRIENDS OF THE TEXAS ROOM

2012 Membership Application

Membership Year: January 1 – December 31

RETURN TO: P.O. BOX 27827 * HOUSTON, TEXAS 77227-7827

DATE OF APPLICATION: _____

FIRST PERSON: SECOND PERSON AT SAME ADDRESS:

first name middle name last name first name middle name last name

Mailing Address (include street or P.O.): _____

City/Town: _____ State: _____ ZIP +4: _____

TELEPHONE, FAX, OR EMAIL

First Person 2nd Person (If Different)

HOME: _____ HOME: _____

OFFICE: _____ OFFICE: _____

FAX: _____ FAX: _____

E-MAIL: _____ E-MAIL: _____

MEMBERSHIP CATEGORY (please check category)

____ Benefactor \$500 ____ Patron \$250

____ Sponsor \$100 ____ Donor \$50

____ Family \$30 ____ Individual \$20

____ Senior \$10 ____ Student \$10

TOTAL AMOUNT ENCLOSED: (Membership plus contribution): \$ _____

NOTE: Friends of the Texas Room is a tax-exempt, nonprofit organization operating under IRS Code 501(c) (3). Membership and additional contributions over and above membership are tax deductible to the extent of the law. Is your gift eligible as a “matching gift” from an employer or other entity? If so, please give the name and include the appropriate form.

VOLUNTEER INTERESTS

Please check below if you would like to volunteer for FTR activities or library services:

__ Collections Volunteer: Be trained and increase your own knowledge about research techniques.

__ Newsletter: Writing articles about materials in the collections or reporting on related activities.

__ Membership: Maintain up-to-date membership list and send out renewal notices.

__ Telephone/E-Mail Committee: Contact for meeting cancellations, unscheduled events, or breaking news.

__ Hospitality: Meeting room preparations, greeting people, refreshments when needed, etc.

__ Programs: Help develop programs or special seminars or workshops.

__ Public Relations: Developing posters, displays, news releases, handouts, etc.

__ Special Projects

__ Other: _____

**BYLAWS
OF
FRIENDS OF THE TEXAS ROOM
A Texas Non-Profit Corporation**

ARTICLE I – NAME

The Friends of the Texas Room (hereinafter the “Friends”) is a nonprofit corporation incorporated under the Texas Business Organizations Code for charitable, literary, and educational purposes in accordance with Section 501(c)(3) of the Internal Revenue Code. The name of such corporation may be changed by a majority vote of the Board of Directors of the Friends (hereinafter the “Board”).

ARTICLE II – PURPOSE

The purpose of the Friends is to support the collections of the Texas and Local History Department, the Archives and Manuscript Department, and the Special Collections Department of the Houston Metropolitan Research Center of the Houston Public Library. The Friends may engage in any legal activities incidental to or connected with the above purposes.

The Friends shall not conduct or carry on any activities that violate provisions applying to organizations exempt from taxation under Section 501(c)(3) of the Internal Revenue Code or an organization, contributions to which are deductible under Section 170(c)(3) of the Internal Revenue Code.

ARTICLE III – MEMBERSHIP

Section 3.1: Any person interested in supporting the purpose of the Friends may become a member upon completion of a membership application and payment of dues specified by the Board, from time to time.

Section 3.2: Dues shall be set by the Board.

Section 3.3: The Friends shall have such classes of members as may be determined by the Board, from time to time.

ARTICLE IV – MEETINGS

Section 4.1: Regular meetings of the Friends may be held quarterly at a time and place determined by the Board.

Section 4.2: An annual meeting of the members shall be held each year at a time and place specified by the Board. Notice shall be given to the members at least ten (10) days in advance of the date selected by the Board. Annual reports of the officers and committees shall be received; the election of officers and directors may be held; and any other necessary business shall be transacted at each annual meeting.

Section 4.3: Special meetings may be called by the President or at the request of three members of the Board or upon the written request of twenty members of the Friends. In the event that the President does not call a meeting within fifteen days of written request by three members of the Board or twenty members, any officer may send out the call for the meeting. The purpose of the special meeting shall be stated in the call and at least seven days' notice shall be given to all members. At the special meeting the business for which it was called shall be considered, and no other business shall be transacted.

Section 4.4: Fifteen members shall constitute a quorum at any meeting of the Friends, regular or special.

Section 4.5: Each member shall be entitled to one (1) vote on any matter to be determined by the members.

ARTICLE V – BOARD OF DIRECTORS

Section 5.1: The Friends shall be governed by the Board, consisting of all persons elected to serve as directors as hereinafter provided. All members of the Board shall be elected by the membership of the Friends except for those appointed according to provisions of these bylaws. The Board is responsible for all affairs and management of the Friends in accordance with these bylaws. All officers are responsible to the Board.

Section 5.2: The Board shall consist of at least eight and as many as twelve voting members including all officers of the Friends.

Section 5.3: Five voting members of the Board, present in person, shall constitute a quorum at all meetings of the Board. No votes shall be cast by proxy. If less than a quorum of the Board is present at said meeting, a majority of the Board present may adjourn the meeting from time to time without further notice.

Section 5.4: The Board shall have regular meetings at such times and places as the Board may select, provided, however, that the Board shall meet at least once every quarter. Special meetings of the Board may be called at the direction of the President or at the request of at least three directors. The President or any Vice President in the President's absence may give notice of the time and place of meetings to each director at least three days prior to the time of any meeting. In an emergency, a majority of the Board may waive the requirement for three days' notice. The attendance of a director at any Board meeting shall constitute a waiver of notice of such meeting.

Section 5.5: Any member of the Friends can bring an issue to the Board stating it in writing to the President. The President shall schedule presentation of the issue to the Board by the member as soon as practical.

Section 5.6: The Board shall be responsible for the assets and activities of the Friends and shall determine policies for the conduct of its affairs. The Board shall have the power to raise and

expend funds to promote the purpose herein stated. The Board shall employ any and all lawful means it may deem proper and expedient to the purpose for which the Friends is organized.

ARTICLE VI – OFFICERS AND DIRECTORS

Section 6.1: The officers of the Friends shall be a President, one or more Vice Presidents, a Secretary and a Treasurer who shall be elected by the members from a slate of nominees presented by the Board at annual meetings. Each shall serve as a director and voting member of the Board. The term of office for officers shall be for two calendar years, except that any officer may serve until his or her successor has been duly elected.

Section 6.2: Other directors shall be elected from the membership to serve as voting members of the Board. The term of office for each director shall be one or two calendar years (as determined by the Board) beginning January 1 following the annual meeting at which the director is elected, except that any director may serve until his or her successor has been duly elected. Any director may be removed with or without cause by a two-thirds majority of the remaining directors. In the event that a vacancy shall occur in a director's term, that vacancy shall be filled by appointment by the Board for the time remaining of the current calendar year and a director shall be elected at the next annual meeting to fill the remaining year of the vacancy that was created.

Section 6.3: Should the President resign or cease to serve for any reason, a Vice President selected by the Board shall become President.

Section 6.4: No person may serve as an officer or director who is delinquent in his or her dues.

Section 6.5: The Friends shall indemnify and advance reasonable expenses to directors and officers, and may, as determined by the Board or a committee thereof, indemnify and advance expenses to employees and agents of the Friends to the fullest extent required or permitted by Chapter 8 of the Texas Business Organization Code, subject to the restrictions, if any, contained in the Friends' Articles of Incorporation. The Friends shall have the power to purchase and maintain at its cost and expense insurance on behalf of such persons to the fullest extent permitted by Chapter 8 of the Texas Business Organization Code.

ARTICLE VII – DUTIES OF OFFICERS AND DIRECTORS

Section 7.1: The President shall be the chief executive officer of the Friends, preside at all meetings of the members and meetings of the Board; sign, with the Treasurer, all checks or other withdrawals exceeding \$500.00; appoint all special and standing committees, except as otherwise provided in these bylaws; be an ex-officio member of all such committees except the Nominating Committee; coordinate the work of the officers and directors in order that the purpose of the Friends may be promoted; and exercise such other powers and perform such other duties as are otherwise specified by the Board, from time to time. The President shall call meetings of the Board as provided in these bylaws and at such other times as are required hereunder or as he or she may deem advisable. The President shall carry out or direct other officers to carry out the resolutions of the Board as expressed at its meetings and, in general, to

conduct the affairs of the Friends in a manner consistent with the authority and responsibility pertaining to the office.

Section 7.2: In the absence of the President or in the event of his or her inability or refusal to act, the Vice President (or in the event there be more than one Vice President, the Vice President designated by the Board) shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President. Any Vice President shall perform such other duties as from time to time may be assigned to him or her by the President or Board.

Section 7.3: The Treasurer shall receive and deposit all funds into the accounts of the Friends in such banks or other financial institutions as the Board may direct. The Treasurer shall keep proper books of account and other books showing at all times the amount of funds and other property belonging to the Friends; he or she shall also submit a report of the accounts and financial condition of the Friends at each annual meeting of the members; be responsible for the preparation of a budget for the forthcoming year; and in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or the Board. Checks in excess of \$500 should be countersigned or otherwise approved by the President or Vice President. The outgoing Treasurer shall be responsible for seeing that the incoming Treasurer, President, and Vice President are authorized to sign checks on all Friends bank accounts. The Treasurer may at any time be required to give a bond in such sum as the Board may deem advisable; the cost of such bond to be paid out of the funds of the Friends. The Treasurer's accounts shall be audited if deemed necessary by the Board in such manner as may be determined by the Board.

Section 7.4: The Secretary shall keep the minutes of the meetings of the Board and the members in one or more books provided for that purpose; give all notices in accordance with the provisions of these bylaws or as required by law; be custodian of the corporate records; and, in general, perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him or her by the President or the Board.

Section 7.5: Directors shall chair committees as assigned by the President. The President may, with the consent of the Board, appoint non-Board members to chair committees.

Section 7.6: All officers and directors except the Treasurer shall deliver to their successors all official material before leaving office and shall assist them in becoming familiar with the duties of their offices. The Treasurer shall turn over all monies, books, and other materials, which may be in his or her possession or under his or her control to his or her successor. The Treasurer-elect, if any, shall work with the Treasurer to assist in preparing the next year's budget.

Section 7.7: All officers and directors shall serve without compensation, but the Board may authorize the disbursement of such necessary incidental expenses as may be properly incurred in the transaction of business of the Friends by way of reimbursement.

Section 7.8: Any officer elected or appointed by the Board may be removed with or without cause by a majority vote of the Board, but such removal shall be without prejudice to the contract rights, if any, of the officer so removed.

ARTICLE VIII – COMMITTEES

Section 8.1: At least two months prior to the annual meeting, the President shall appoint a Nominating Committee of five members chaired by a member of the Board. The committee member from the Board shall call the first meeting and at that time the committee shall select a chairman. The Nominating Committee shall submit a list of nominees for each office to be filled. A report in writing including a list of the nominees shall be sent to the Board and then to the Membership by the Nominating Committee no later than three weeks prior to the annual meeting.

Section 8.2: The President shall, with the consent of the Board, appoint such additional committees, both standing and special, as may be required from time to time.

Section 8.3: The Board may from among its members appoint an Executive Committee which shall include the President. The President, unless absent or otherwise unable to do so, shall preside as Chairperson of the Executive Committee. The committee shall meet at the call of the President or the Board, or any two (2) members of the committee, and shall have and may exercise when the Board is not in session the power to perform all duties, of every kind and character, not required by law or the charter of the Friends to be performed solely by the Board. The Executive Committee shall have authority to make rules for the holding and conduct of its meetings, keep records thereof and regularly report its actions to the Board. A majority but never less than three of the members of the committee in office shall be sufficient to constitute a quorum at any meeting of the committee, and all action taken at such a meeting shall be by a majority of those present all acts performed by the Executive Committee in the exercise of its aforesaid authority shall be deemed to be, and may be certified as, acts performed under authority of the Board. Vacancies in the executive committee shall be filled by appointment by the Board. All actions of the Executive Committee shall be recorded in writing in a minute book kept for that purpose and a report of all action shall be made to the Board at its next meeting. The minutes of the Board shall reflect that such a report was made along with any action taken by the Board with respect thereto.

ARTICLE IX – ELECTIONS

Election of officers and directors will be held at the annual meeting of the members. The Nominating Committee shall present a slate of nominees. The election of officers and directors shall be by ballot; however, if there is but one nominee for any office, the election for that office may be by voice vote. A majority vote of the members present and voting shall be required to elect.

ARTICLE X – RELATIONS WITH THE HOUSTON METROPOLITAN RESEARCH CENTER

The Houston Metropolitan Research Center is a unit of the Houston Public Library and the Friends' mission is to support the Houston Metropolitan Research Center. However, it is neither the purpose nor intention of the Friends to provide funding for normal HMRC activities such as building maintenance or staffing.

ARTICLE XI – LIMITATION ON LIABILITY AND AUTHORITY TO INCUR INDEBTEDNESS

No member shall be liable except for unpaid dues, and no personal liability shall in any event be attached to any member, including officers and directors, in connection with the undertakings of the Friends, but all its liabilities shall be limited to its common funds and assets.

Neither the Board nor the officers shall have any authority to borrow money or to incur any indebtedness or liability in the name of or on behalf of the Friends. No member of the Board and no officer, individually, shall act as, or be deemed to be, an agent of the members or have authority to incur any obligation whatsoever. No contract shall in any event be entered into, and no obligation shall be incurred beyond the amount on hand or in the bank, after providing for the total of all unpaid accounts and unpaid obligations and liabilities.

ARTICLE XII – AMENDMENTS

These bylaws may be amended at any meeting of the membership by a two-thirds vote of the members present and voting, provided that notice of the proposed amendment is given in writing to all of the members at least ten days before said meeting and provided twenty or more members are present.

ARTICLE XIII – RULES OF ORDER

All parliamentary procedures not covered by these bylaws or by special Rules of Order adopted by the Board shall be governed by the current edition of *Robert's Rules of Order, Newly Revised*.

ARTICLE XIV – DISSOLUTION

If the Friends should be dissolved, either voluntarily or involuntarily, it shall be liquidated in accordance with the provisions of the Texas Business Organizations Code and all other applicable laws of the State of Texas and after all debts, obligations, and liabilities of the corporation shall have been paid, satisfied, and discharged, all money and property constituting the residue of the assets of the corporation shall be paid over and delivered to any organization supporting the Houston Public Library if any are in existence, otherwise to the Houston Public Library System.

(PLEASE NOTE: A copy of the redlined PDF version of the bylaws reflecting the changes that were made was sent as an attachment along with the October 2012 issue of the *Dispatch*. If you would like to receive a copy of the redlined version, please contact *Dispatch* editor Jeff Lindemann at 713-524-3988 or through email at jeff.lindemann@hccs.edu.)